

**CITY OF SAN MATEO
RESOLUTION NO. ____ (2020)**

**AUTHORIZING THE USE OF AN ALTERNATIVE PURCHASING PROCEDURE AND APPROVING AN
AGREEMENT WITH VOYA FINANCIAL RETIREMENT SOLUTIONS TO ADMINISTER THE CITY'S DEFERRED
COMPENSATION PLAN.**

WHEREAS, on March 16, 2015, the City Council adopted a resolution approving a service agreement with Voya Financial Retirement Solutions (Voya) to provide the City's deferred compensation program for employees and retirees. The original agreement between the City of San Mateo and Voya was for a five-year term from May 1, 2015 to April 30, 2020; and

WHEREAS, the purpose of the Deferred Compensation Committee, formed in 2016 which consists of representatives from Human Resources, Finance, miscellaneous employees, safety employees, and retirees, is to monitor the ongoing plan compliance and benefits of the Deferred Compensation Plan; and

WHEREAS, with the advisement of our insurance broker, the Deferred Compensation Committee believes the proposed enhancements and the lower fee are strong enough that we do not need to go out for a Request for Proposal, and the Committee recommends continuing with Voya to administer the City's deferred compensation program for our employees and retirees for the period of May 1, 2020 to April 30, 2025; and

WHEREAS, Municipal Code Section 3.60.070(h) (3) provides that an alternative purchasing procedure can be used if the Council finds that the procedure is in the best interest of the City; and

WHEREAS, this purchase is not a project as defined by the California Environmental Quality Act in that it can be seen with certainty that it will have no significant impact on the physical environment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAN MATEO, CALIFORNIA, FINDS and RESOLVES that:

1. Pursuant to Municipal Code section 3.60.070(h) (3), using an alternate purchasing procedure is in the best interest of the City because various vendors were evaluated prior to selecting Voya with factors including lower fees, and the quality of investment options, education, and communication programs. Voya has proposed more than what they originally offered including enhancements to their record-keeping, employee education, and customer services, and they have offered a slightly lower overall fee that will benefit our employees and retirees.
2. The Agreement with Voya Financial Retirement Solutions to administer the City's deferred compensation program for employees and retirees is approved.
3. The City Manager is authorized to sign and execute the agreement.